



NARSIMHA REDDY ENGINEERING COLLEGE
UGC AUTONOMOUS INSTITUTION

Maisammaguda (V), Kompally - 500100, Secunderabad, Telangana State, India

UGC - Autonomous Institute
Accredited by NBA & NAAC with 'A' Grade
Approved by AICTE
Permanently affiliated to JNTUH

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of Meeting AY 2023-2024

Third Quarter Meeting

NARSIMHA REDDY ENGINEERING COLLEGE
UGC AUTONOMOUS INSTITUTION

NRCM

Your route to success

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

NRCM/IQAC/AY 2023-24/7

Date : 04-01-2024

To

The Chairman, IQAC
Narsimha Reddy Engineering College,
Secunderabad.

Respected Sir,

Sub : Permission to conduct IQAC Meeting, AY 2023-24, First Meeting in NRCM-reg

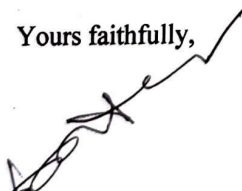
With reference to this subject cited above, IQAC Meeting is planned to be conducted on 22- 01- 2024(Monday) at 10:30 AM to discuss on the following agenda points. Hence it is requested to accord permission for the same to discuss the following

Agenda:

- 1 Approval of previous minutes of Meeting held on 04-10-2023(Wednesday) , AY2023-2024 and action taken.
- 2 Academic Quality initiatives for Second Semester
- 3 Review the Progress of Strategic Plan upto the AY 2023-2024.
- 4 Sports Meet Committees and Roles & Responsibilities
- 5 Discussion on Proposed Procedure for Course Attainment Threshold Values
- 6 Any other matter with the permission of the Chair

Thanking you,

Yours faithfully,


IQAC Coordinator





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INTERNAL QUALITY ASSURANCE CELL (IQAC)

NRCM/IQAC/AY 2023-24/8

Date : 05-01-2024

Circular

All members of the IQAC are hereby notified to attend the IQAC Meeting scheduled for 22- 01- 2024(Monday), at 10:30 AM in the IQAC Cell.

Agenda:

- 1 Approval of previous minutes of Meeting held on 04-10-2023(Wednesday) , AY2023-2024 and action taken.
- 2 Academic Quality initiatives for Second Semester
- 3 Review the Progress of Strategic Plan upto the AY 2023-2024.
- 4 Sports Meet Committees and Roles & Responsibilities
- 5 Discussion on Proposed Procedure for Course Attainment Threshold Values
- 6 Any other matter with the permission of the Chair


IQAC Coordinator


Principal
PRINCIPAL

NARASIMHA REDDY ENGINEERING COLLEGE
Survey No: 518, Maisammaguda (V), Dulapally
Medchal (M), Medchal Dist, Hyderabad-500100

Copy to:

1. The Chairman- For kind information
2. Heads of all Departments
3. Members Concerned
4. Librarian
5. Administrative Officer
6. Accounts officer
7. Physical director

Dr.R.Lokanadham, Chairperson-IQAC and Principal, welcomed all the external and internal members of IQAC meeting.

Dr.R.Lokanadham, strategic plan and initiation taken to achieve them for the AY 2023-2024. He also presented the steps taken for Outcome Based Education, Research & Development, Industry Institute Interaction. He requested Dr.K.Eswaramoorthy, IQAC Coordinator to conduct the meeting.

Dr.K.Eswaramoorthy,Coordiantor-IQAC, welcomed all the external and internal members and highlighted the institute latest achievements. He has presented the opening remarks and shared the remedial measures for the suggestions made by the members in the IQAC meeting held on 22-01-2024.

Item No:1	Approval of previous minutes of Meeting held on 04-10-2023(Wednesday) , AY2023-2024 and action taken.	
Members approved the minutes of meeting held on 04-10-2023(Wednesday) , for the AY2023-2024.		
S.No	Agenda/Minutes of previous meeting	Action Taken
1.	Progressive Performance of academic, administrative and other tasks	<p>1. Commencement of Classes: Classes for Second, Third, and Final Year students have commenced in accordance with the academic calendar.</p> <p>2. Placement Training Programme: The Placement Training Programme has been successfully completed for Computer Science and Engineering (CSE), Electronics and Communication Engineering (ECE), and Electrical and Electronics Engineering (EEE) students. Plans for conducting similar programs for other departments are underway in the upcoming months.</p> <p>3. Academic and Administrative Documents: Finalization and upload of academic and administrative documents have been completed. These documents are now available on the AICTE/NIRF/JNTUH portal for ranking and affiliation purposes for the Academic Year 2024-2025.</p> <p>4. NBA Verification for CSE and MECH Departments: Verification of National Board of Accreditation (NBA) files for the Computer Science and Engineering (CSE) and Mechanical Engineering (MECH) departments has been conducted. Department Heads have been instructed to make necessary arrangements based on the findings.</p> <p>5. Outcome-Based Education (OBE) Seminar: A seminar on "Outcome-Based Education (OBE)" is planned for February 2024. This initiative aims to</p>

		<p>enrich the skills of faculty members, enhancing their understanding and implementation of outcome-based education principles.</p> <p>6. NPTEL/MOOC Course Registration:</p> <p>Faculty members and students are encouraged and motivated to register for NPTEL/MOOC courses to upskill their knowledge. This initiative supports continuous learning and professional development within the academic community. Totally 988 members are registered the NPTEL courses for different domain.</p> <p>7.NR23 Regulation and Syllabus</p> <p>Dr.Venkata Rao, Dean Academics, has presented the Stakeholders feedback about the syllabus and regulations. He pointed that the more than 90% of stakeholders are accepted the revision of syllabus. The Academic Council and BoS members were approved all the minutes of meeting.</p>
2.	NBA inspection readiness CSE and MECH department	NBA-related documents for the Computer Science and Engineering (CSE) and Mechanical Engineering (MECH) departments have been successfully verified. They are now recommended to the respective Heads of Departments (HoDs) to ensure readiness for the upcoming inspection.
3.	Department Action plan for AY2023-24,Second Semester	The Dean-Academic has gathered action plans for the second semester from all departments. HODs have been advised to closely monitor and follow up on the implementation of these plans, ensuring that they align with the established goals outlined in the submitted goal sheets.
4.	R&D - applying the funding agencies for various programmes	<p>The Department of Computer Science and Engineering (CSE) has received approval to conduct a Faculty Development Program (FDP) on "Emerging Tools and Techniques in Cloud Computing & Data Science" in collaboration with the Computer Society of India-Hyderabad.</p> <p>Institute Received the approval of Conducting FDP on "Microsoft Azure in AI" in association with ICT Academy.</p>
5.	Conduction of Societal development Programme	The management has granted approval for the conduction of "Blood Donation Camp" scheduled for March 1st, 2024, organized through the NSS club. The ongoing process involves the association with MNJ Cancer Hospital for collaboration and coordination.

	6.	Conduction of Sports	The "Utkrisht - 2024" intercollegiate sports meet is scheduled to be held from February 28 to March 1, 2024.
	7.	IT facilities	All requisition forms and certificates have been transitioned to an online system, with necessary approvals from designated authorities.
Resolution	The committee approved all the necessary action taken and approved the minute of meeting held on 04-10-2023(Wednesday) , for the AY2023-2024.		
Item No:2	Academic Quality initiatives for Second Semester		
	<p>The Dean Academic has conducted a review of previous results to identify both slow and advanced learners. HoDs have been informed to compile Mentor-Mentee lists and establish mentoring schedules accordingly.</p> <p>Additionally, the Dean Academic has requested the verification and uploading of online resources for all second-semester subjects on the institute's website.</p>		
Item No:3	Review the Progress of Strategic Plan upto the AY 2023-2024.		
	To enhance the overall quality of the institute, the Internal Academic Audit plays a crucial role. IQAC has established committees for both academic and administrative audits of AY 2023-24 related activities. The date for the academic audit has been communicated to all departments and relevant members.		
Item No:4	Sports Meet Committees and Roles & Responsibilities		
	The intercollegiate sports meet, "Utkrisht - 2024," is scheduled to take place from February 28 to March 1, 2024. The Physical Director has provided a comprehensive list of committee members along with their respective roles and responsibilities to ensure the successful organization of the event.		
Item No : 5	Discussion on Proposed Procedure for Course Attainment Threshold Values		
	<p>The IQAC Coordinator has proposed a procedure for determining the threshold value of course attainment, suggesting the following:</p> <ol style="list-style-type: none"> 1. Consider the course attainment of the previous semester for the same subject as the threshold value for the current semester. 2. Fix the threshold value based on the course attainment of prerequisite subjects. <p>This approach aims to establish a systematic method for determining course attainment thresholds.</p>		
Item No : 6	Any other matter with the permission of the Chair		
	<ul style="list-style-type: none"> • Discussion on the progress toward achieving institutional goals and objectives. • Identification of areas that may require further attention or improvement. • Review of budgetary allocations for quality enhancement initiatives. • Discussion on resource utilization and allocation for upcoming activities. • Collecting the Second Semester Online feedback 		

Dr.R.Lokanadham., Principal and Chairperson thanked all the External and Internal Committee members for their valuable suggestions.

The Agenda having been discussed, the Members expressed satisfaction and approved the plans and ongoing activities. The meeting is concluded with vote of thanks by Dr.K.Eswaramoorthy, IQAC Coordinator.

The following members were present in the meeting

S.No.	Name of the Person	Position	Designation	Signature
1.	Dr.R.Lokanadham	Chairperson: Head of the Institution	Principal	
2.	Dr.K Purushotham Prasad	Teachers to represent all levels (3 to 8)	Professor & Head of ECE	
3.	Dr.C.Sasikala		Professor & Head of EEE	
4.	Dr.A V L N Sujith		Associate Professor & Head of CSE	
5.	Dr.M.Ashok Kumar		Professor & Head of Mech.	
6.	Dr.T.L.Ramadasu		Professor & Head of CIVIL	
7.	Prof.N. Sai Kiranmai		Associate Professor & Head H&S	
8.	Dr.Shailendra Yadav		Professor, Head of MBA	
9.	Prof.Ch.Srilakshmi		Associate Professor & Dean of FME	
10.	Dr.P.Venkat Rao		Professor & Dean-Academic	
11.	Sri J.Trishul Reddy		One member from Management	Secretary, NRCM
12.	Mr.P.Ramesh	Office Superintendent	Administrative Officer	
13.	Mr.M.Srinivas Reddy	Local Society/Trust	Ex. Sarpanch, Maisammaguda	
14.	Mr.T.K.Kothandaraman	Industrialists	MD, Orbit Equipment Pvt.Ltd. Hyd.	
15.	Erumalla Kartheek	Alumni	CEO,KATE Technologies, Hyderabad	
16.	Mr. K. KamshiKrishna	Employer	HR Manager, Danush Engg. Services India Pvt. Ltd.Hyd.	
17.	Mr.V.Sai Krishna	Student	III ECE	
18.	Mr.J.Karthikeya	Student	II CIVIL	
19.	Dr.K.Eswaramoorthy	IQAC Coordinator	Associate Professor, EEE	